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DIARY NOTES

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DD/S [REDACTED]

22 September 1964

1. At the Executive Committee Meeting this morning:

a. Dick Helms presided. General Carter and Mr. Kirkpatrick were both absent.

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b. [REDACTED] raised an objection to converting those of us on the monthly pay schedule to the biweekly system on the grounds that he represented the Government keeping a strangle hold on two weeks of his pay. This led to considerable discussion as to the pros and cons but didn't change anything.

2. Jack Earman raised a question with me about our early retirement regulations. Specifically, he questioned whether we wanted to have each "participant" sign a statement in which he recognized his obligation to serve anywhere at any time at the pleasure of the Agency. I said that I thought we did want to include this. Later I talked to Emmett Echols about this and suggested that he invite someone from Jack's staff to participate in the coordination process.

3. I talked to Joe Becker about [REDACTED] desire to explore the possibility of compartmenting under Clandestine Services control all Clandestine Services personnel records and certain other data now processed by the Office of Computer Services. As Joe explained the situation to me, the physical security of Clandestine Services records is far superior in the new OCS computer center to what it has ever been before. All sorts of individual personnel actions are seen by the various people who process them and who feed them as individual actions into the tape-cutting process. The information is brought together in a consolidated form for the first time when the magnetic tape is produced. Short of someone stealing a tape, there is little risk of disclosure prior to the actual print-out of hard copy in rosters, etc. All copies of the print-outs are delivered to the Office of Personnel. The real question here is whether the desirable security control of these records would be any better under Clandestine Services control. I doubt it, and Joe told me that it would be a Herculean task to change the present system and would certainly require more people. He suggested that I talk with the Offices of Personnel, Finance, and Security about the problem, and possibly with [REDACTED] who has been studying the problem for [REDACTED]. He left me a copy of a paper which he had written to [REDACTED] (On 23 September Joe telephoned to

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say that [REDACTED] had told [REDACTED] today that after making a thorough study of this problem he was about ready to recommend to [REDACTED] that they drop the matter without further action. They may, however, push for a survey of compartmentation procedures employed by OCS. Joe thought, as I do, that if such a survey is in order it should be made by the Office of Security; however, DD/P might well participate.)

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4. I spoke to our field recruiters about getting more JOT's for the Support organization. I committed myself to central DD/S control of our JOT's for the first few months, if not the first few years, of their duty with the Agency. (I want to follow up on this and make this commitment a reality. It will require some selling to Office Heads, but I am sure it is the right thing to do.)

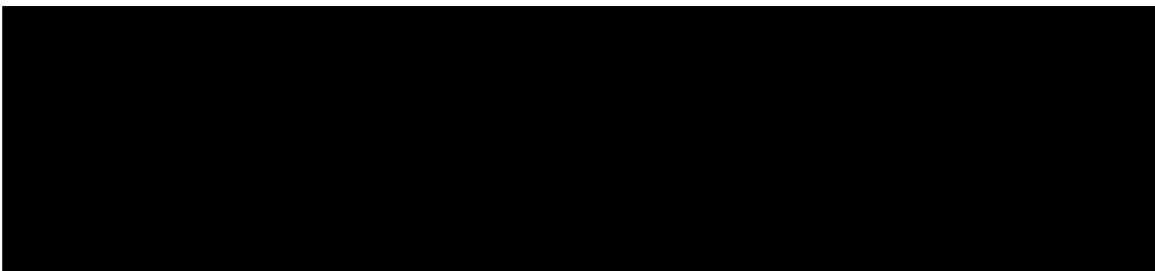
5. Alan Warfield, [REDACTED] and I looked at the Key Building, which the Public Buildings Service proposes to lease for us. It is in Rosslyn and has approximately 100,000 square feet. There will be two tenants on the first floor: the Arlington Trust Company and a brokerage firm. PBS proposes the following: We would move into the Key Building all of our people now in the Matomic Building at 1717 H Street and our Office of Finance from the 2430 E Street area. The Technical Services Division could then move from the [REDACTED] to the 2430 E Street area. PBS would then attempt in the next two or three years to lease two more buildings of approximately 100,000 square feet each in the Rosslyn area for the remainder of our people from 16th Street, the temporary buildings, etc. While I do not wish to discard this scheme out of hand, it is something less than desirable. I think it would be better to move all our people into one downtown building such as the [REDACTED]. If this is not possible, however, it might be wise to accept this plan if PBS will commit itself to acquiring additional space for us in this immediate area. Otherwise, our Office of Logistics people think that we are likely to be forced into accepting the Charles Smith development on Route 1 in Alexandria. I would like to avoid this; it is not a desirable area. At any rate, I asked the Office of Logistics to give me a memorandum outlining this proposal, the financing, etc., so that I can talk with the front office about it.

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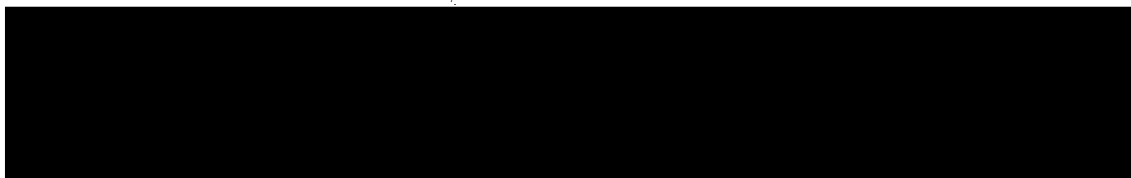
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7. I had a long talk with [redacted] about his work status, future, etc.
(See my Memorandum for the Record.)

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